

**COUNCIL FOR EXCEPTIONAL CHILDREN  
BOARD OF DIRECTORS**

November 15-17, 2019  
Arlington, VA

**Board Business Minutes**

(Approved 2-4-2020)

**Friday, Nov. 15**

**1.1 Call to Order and Official Items**

President Mary Lynn Boscardin called to order the regular meeting of the Council for Exceptional Children Board of Directors at 8:15 a.m.

**1.2 Record of Attendance; Determination of Quorum**

President Elect Jennifer Lesh called the roll. A quorum of the following Directors was present:

Mary Lynn Boscardin, President  
Jennifer Lesh, President Elect  
Mikki Garcia, Past President  
Jim McCormick, Treasurer  
Tisa Aceves  
Linda Balon-Smith  
Julie Bost  
Dennis Cavitt  
Rafael CdeBaca  
Rosalind Hall  
Laural Jackson  
Danielle Kovach  
Mitch Yell  
Paul Zinni

Not present: Barbara Hong, Diana Morales, Charmion Rush

**1.3 Adoption of Board Business Meeting Agenda**

**MOTION:** Mikki Garcia moved to adopt the Board Business Meeting Agenda. Rosalind Hall seconded.

**Motion passed.**

#### **1.4 Executive Director Interviews**

The board went into executive session at 8:17 a.m.

**MOTION:** Rafael CdeBaca moved the motion to provide an offer of employment as Executive Director to Chad Rummel. Dennis Cavitt seconded.

**Motion passed.**

The board came out of executive session at 1:05 p.m.

#### **Executive Session**

The board went into executive session at 1:25 p.m. to discuss legal, personnel and financial matters.

The board came out of executive session at 2:29 p.m.

### **Saturday, Nov. 16, 2019**

#### **1.0 Official Items**

#### **1.1 Call to Order**

President Mary Lynn Boscardin called to order the regular meeting of the Council for Exceptional Children Board of Directors at 9:00 a.m.

#### **1.2 Record of Attendance; Determination of Quorum**

Interim Executive Director Craig Evans called the roll. A quorum of the following Directors was present:

Mary Lynn Boscardin, President  
Jennifer Lesh, President Elect  
Mikki Garcia, Past President  
Jim McCormick, Treasurer  
Tisa Aceves  
Linda Balon-Smith  
Julie Bost  
Dennis Cavitt  
Rafael CdeBaca  
Rosalind Hall  
Laural Jackson  
Danielle Kovach  
Diana Morales  
Mitch Yell  
Paul Zinni

Not present: Barbara Hong, Charmion Rush

## 2.0 Program Updates

### 2.1 Policy and Advocacy

Senior Policy and Advocacy Advisor Kuna Tavalin provided the following report.

She and Senior Policy and Advocacy Advisor Laura Kaloi, are developing a strategic plan for 2020 to guide how policy is approached:

- Establish a presence on Capitol Hill
- Strengthen partnerships with coalitions that complement CEC's work
- Reestablish CEC as the thought leader/voice for the field in Washington, DC
- Develop a process for nimble decision-making where Policy Steering Committee Chair, President and President Elect have final say

Top-line CEC Policy and Advocacy Action:

- Hill meetings
  - House and Senate Majority and Minority offices for education committees
  - House and Senate Labor-H appropriations staff
  - Special education champions
- Legislative and Regulatory
  - IDEA Appropriations: alerts, letters, Hill visits
  - Higher Education Act
    - House: College Affordability Act: Bill analysis and CEC response
    - Senate: FUTURES Act: Reporting on Senate activities via Policy Insider
  - U.S. Department of Education regulatory activity
  - CRDC analysis and response
- Member-facing
  - Webinar scheduled:
    - CAN Network
    - Past Presidents
    - Full membership
  - Weekly Policy Insider, with an emphasis on relevance for CEC members

Status of CEC Policy Priorities:

- IDEA funding priorities
  - IDEA Full Funding Act
  - Funding Early Childhood is the Right IDEA Act
- Higher Education Act (HEA) reauthorization
  - College Affordability Act
  - Senate HEA strategy
- FY 2020 priorities
  - Appropriations standoff, impeachment

Policy Steering Committee Chair Margaret McLaughlin also was present to talk about the new committee. She has started soliciting for applications and requested that board members provide recommendations.

The committee will meet at least quarterly. However, committee members must be available and responsive as often there are short deadlines to provide input on proposed legislation.

She reminded the board that the President Elect will be an ex officio, non-voting member of the committee and will serve as a direct line of communication to the board.

The intent is to build a robust and nimble national policy and advocacy process that is transparent and supports needs of our members across the US.

The committee will reach out to divisions when an issue arises that is relevant to the specific interest of a division. However, most members are not in a division and the committee need to represent them. The committee will need member input to understand the issues facing them and how they are affected by federal legislation. There will be outreach to the larger membership and the committee will explore way to make policy and advocacy relevant in order to build sustainable engagement. There will be a lot of communication to be sorted out from issues that arise from the field.

The committee will need to address what success indicators will be and what we will look for to know that our policy and advocacy work is having an impact.

### **3.0 Officer Appointments (Executive Session)**

#### **3.1 Treasurer Interviews and Appointment**

The board went into executive session at 10:13 a.m.

**MOTION:** Dennis Cavitt moved the motion to appoint Yvonne Bui to the position of Treasurer. Rafael CdeBaca seconded.

**Motion passed.**

The board came out of executive session at 12:17 p.m.

### **4.0 Organizational Items**

#### **4.1 President's Report (Boscardin)**

President Mary Lynn Boscardin reported the following:

- **CEF Legislative Conference & Gala:** She attended the Legislative Conference on Education Funding. The first panel used history to place the present context of educational funding. Panelists were:
  - [Bruce Baker](#), Department of Educational Theory, Policy, and Administration at Rutgers University Graduate School of Education
  - [G. William Hoagland](#), Bipartisan Policy Center
  - [Michael Leachman](#), Center on Budget and Policy Priorities

The second panel examined Americans' views on education, including polling results about what matters most to the public.

***Gala honorees*** – CEF members voted to honor the following champions of education this year for their support for education funding: Representative Rosa DeLauro (D-CT), Speaker Nancy Pelosi (D-CA), and Senator Pat Roberts (R-KS).

- **State of the Profession Presentations:** CEC is the big benefactor as a result of the efforts of Susan Fowler, Mary Ruth Coleman, and Bill Bogdan. CEC is very grateful for their continued efforts to disseminate their work and continued analysis of the data. External presentations to date include:
  - OSEP (Fowler, Coleman, Bogdan, Boscardin)
  - NASDSE (Fowler, Coleman, Bogdan, Boscardin)
  - The Combined Fall CASE/NASDSE Conference in Louisville, KY (Bogdan)
  - NYS CEC (Boscardin)
- **CEC Up-date Presentations:**
  - Michigan CEC (Boscardin)
  - Maine CEC (Boscardin)
  - Florida CEC (Lesh)
  - University of Washington-Bothell (Boscardin)
- **Executive Director Search:**
  - Completed first round of interviews with 7 candidates. The search committee, chaired by Jennifer Lesh and Mikki Garcia, identified 3 finalists.
  - The officers produced a draft contract that was vetted by Insperity, Art Herold, Esq., Craig Evans, and the CEC Board of Directors. Based on feedback, edits and revisions were made in accordance with employment law for private non-profit associations.
  - Developed finalist interview questions with input from the CEC Board of Directors and staff.
  - Completed interviews with three finalists and selected a finalist.
  - Will now enter the offer and contract negotiation phase
- **Appointments to the Policy Steering Committee:** In her role as chair, Maggie McLaughlin will recommend six members for the Policy Committee for approval by the President.

#### 4.2 Interim Executive Director's Report

Interim Executive Director Craig Evans reported the following:

- 2019 has been a year of significant change highlighted by:
  - Executive Director, Alex Graham, resigning in July
  - Interim Executive Director and Interim CFO put in place
  - Finalizing early lease termination at 2900 Crystal
  - Finding new office space and entering a new lease at 3100 Clarendon
  - Moving staff and office to new space and archives and other materials to offsite storage
  - Reorganization of the Policy & Advocacy department
- Change is always difficult and has been particularly challenging given the amount of change CEC has made in a short amount of time.
- All business decisions made in 2019 were made with the goal of stabilizing CEC's financial condition, which was on the brink of collapse after sublease default and continued declining membership revenue.
- Challenges persist. CEC's membership base has changed, which is evidenced by a steady decline in membership of more than 10 years, including a 42% decline from 2013 to 2018 alone.
- The good news is that, in 2019, CEC has seen a stabilization and possibly a small increase in membership; publications continue to flourish; and, given the savings from the new lease and restructuring, CEC has financial room to move forward in 2020 with important initiatives, including:

- A long overdue website upgrade
- Life Centered Education curriculum update and technical upgrades
- A full-time Professional Standards manager position

### **4.3 Treasurer's Report**

#### **4.3.1 September 2019 Financials**

Craig Evans, Interim Executive Director, presented the following information:

##### *Statement of Financial Position Highlights*

- As of September 30, 2019, CEC's cash balance is \$930K, up \$194K, from the previous year. In July, a loan of \$200K secured by investment reserves was executed in order to maintain operations amidst the previous lease penalties and office move.
- Receivables are \$354K, down by 53% from last year. This significant decrease is related to non-operating rent receivable from 2018 that is no longer recorded as subtenant has defaulted on sublease.
- Prepaid expenses are \$217K, down by \$158K, or 42% from the year prior largely in part due to lower prepaid rent incurred YTD than in the previous year's office space.
- Total property and equipment is \$279K, down \$1.6 million from last year. The impact of the lease termination adjustments made in August this year resulted in a net write-off of \$1.4M of abandoned furniture, equipment and leasehold improvements.
- Long-Term Investments stand at \$1.0 million at the end of September 2019, down 55% from last year. The large decrease is related to liquidation of \$1.3 million of reserves to cover early lease exit penalties for CEC's current office space and moving costs to new office space.
- Total assets at the end of September 2019 stand at \$3.3 million, down by \$3.2 million, or 50%, from the prior year. The large decrease is related to the write-off of property and equipment with the previous office lease termination and liquidation of investments as noted above.
- Accounts payable at the end of September 2019 are \$369K, an increase of \$312K from the year prior partially attributed to higher consulting and executive director search fees, but primarily timing related.
- The security deposit for the subtenant of the 10th floor office space has been fully depleted. The year over year decrease is related to the subtenant's default of the sublease. Under the terms of the sublease, the security deposit was applied to cover the unpaid rent for the last quarter of 2018.
- Sublease liabilities remaining are \$51K, down \$3.9M from the previous year. In August 2019, CEC recorded a true up of the lease exit liability and remaining deferred rent liability related to 2900 Crystal Drive. The remaining balance relates to the new office space at 3100 Clarendon Blvd.
- Total Liabilities are \$3.1 million, down by 54% from the previous year.
- Total Operating Net Assets at the end of September 2019 are \$0.2 million, down by \$3.1 million (93%) from the previous year. The material decrease is a result of the lease termination adjustments, fixed asset and leasehold improvement write-offs related to the previous office lease and the liquidation of reserve investments as noted above.

### *Statement of Activities Highlights*

- Operating revenue through September 2019 is \$4.9 million, approximately 14% below YTD budget. The budget shortfall is driven by lower-than-budgeted convention registration revenue, service revenue funded by the CEEDAR grant and sublease revenue.
- Total operating expenses of \$3.0 million at the end of September 2019 are flat to plan.
- At the end of September 2019, CEC has a net operating deficit of \$140K.

### *Discussion & Observation*

- Membership dues revenue continues to show signs of stabilizing, and lags YTD budget by only 4%. On a cash basis, for the year ending September 30, 2019, dues revenue is slightly higher than prior year by approximately \$54K (3%). (Cash dues collected had dropped by 42% from 2013 – 2018). There was a reported increase of 1,427 members this month, bringing the total membership base to 20,406, with a 72% retention rate. This positive uptick in membership is accredited to membership campaigns, division conferences, convention discount offerings and state initiatives.
- Total convention and expo revenue came in \$310K below budget due primarily to lower-than-budgeted registration revenue. Total direct expenses are slightly favorable to budget by 3%. Meeting facility expenses were higher than anticipated as a result of being charged full price for the Indy convention center and the hotel-room nights incentive, and corresponding discount, was not met. However, this overage was offset by savings in other meeting and marketing related expenses. Total direct net surplus from the event was \$966K.
- Publication sales for the month of September 2019 were strong at \$97K, a 58% increase from \$61K sales reported in August. Total revenue through September is \$597K, which is 4% and 24% ahead of budget and prior year, respectively.
- Life-Centered Education (LCE) training for the year has performed better than planned, with registration revenues of \$14K. LCE subscription revenue continues to be strong coming in at \$304K through September 2019, which is about 4% ahead of YTD budget and 5% ahead of this time last year. On a cash basis, LCE sales for the rolling 12-year period ending September 30, 2019 are \$343K, down 12% from the previous year.
- September marked a significant strategic pivot for CEC with the reorganization of its Policy and Advocacy department. This resulted in the elimination of the Policy and Advocacy Director and one staff position who have historically supported these efforts. Beginning October 1, 2019, this work will be led by external consultants. This restructure is expected to move CEC forward strategically, as well as save CEC approximately \$150K annually.
- YTD September financials resulted in a total net surplus of \$1.4 million, which is primarily driven by the August true-up adjustment for the early termination agreement with 2900 Crystal Drive as of 4/30/2019. A net Non-Operating Gain of \$1.3M included write-off of the lease exit liability and deferred rent related to the old lease, partially offset by losses from the early termination fee, surrendered security deposit and abandoned equipment/leasehold improvements.
- The new lease at 3100 Clarendon Blvd, Arlington, VA, commenced on August 1, 2019 and is fully operational. Over the term of this lease, CEC will save \$6.5 million, or an average of \$758K per year (\$64K per month), compared to the previous lease at 2900 Crystal Drive. As part of the new office lease agreement, CEC will incur cash savings with a rent abatement period through April 2020. While CEC continues to face financial challenges due to declining

membership revenue, the savings offered under the new lease is a significant step to continued financial recovery.

*Financial Highlights: Achievements*

- Financially profitable convention five years running
- Publication revenue is up 20% from 2018
- LCE revenue is up 19% from 2018
- 2019 projections show the first increase in membership dues cash in over 10 years.
- Negotiated early lease exit from 20-year lease and moved to new offices, which saves CEC \$6.5 million over the next 7 years.

*Financial Highlights: Challenges*

- Delivering/expanding programming and services with limited funds
- Small full-time staff of only 14
- Steep decline in membership revenue over past 10 years.
- Convention was \$400K less profitable than normal in 2019; move to January/February from April has seen significant decline in registrations

**4.3.2 2020 Program Plan and Budget Motion**

**MOTION:** Jim McCormick moved the motion to approve the 2020 Program Plan and Budget, dated October 30, 2019, as submitted and as per the recommendation of the Finance and Audit Standing Committee. Paul Zinni seconded.

**Motion passed.**

**4.3.3 Treasurer Eligibility Criteria**

The position of Treasurer requires a different and more specific set of skills related to financial experience and understanding than members-at-large of the Board of Directors, as reflected above. The KSAs referenced in the motion were developed by the Leadership Development Committee, with input from the Finance and Audit Standing Committee.

As well, as the size of the board decreases, it will be increasing difficult to fill the positions that currently require board experience (President Elect, Treasurer, and LDC Chair).

**MOTION:** Julie Bost moved the motion to revise the Bylaws Article V (Board of Directors) as indicated below. Rafael CdeBaca seconded.

**Section 2. Eligibility Criteria for Office.**

- a. Membership in The Council shall constitute a prerequisite for election or appointment to, or continued membership on, the Board of Directors (other than Thought Leaders).
- b. Board members will be drawn from the pool of candidates that have been recruited, vetted and recommended by the Leadership Development Committee based on the established Knowledge, Skills and Abilities (KSAs).



- c. The Treasurer will be drawn from the pool of candidates that have been recruited, vetted and recommended by the Leadership Development Committee based on the established Knowledge, Skills and Abilities (KSAs).

**Section 3.** Selection of Members of the Board of Directors.

- a. Board members will be elected in a contested election by a majority vote of the membership from the slate of candidates developed and presented by the Leadership Development Committee.
- b. The President Elect shall be either an existing board member and have served as a member of the board for a minimum of two years or will have served on the board within the past five years. The President Elect will be appointed by simple majority of the board from a slate of at least two candidates developed and presented by the LDC.
- c. ~~The Treasurer shall be either an existing board member and have served as a member of the board for a minimum of two years or will have served on the board within the past five years.~~ The Treasurer will be appointed by simple majority of the board from a slate of at least two candidates developed and presented by the LDC.

**Further move, to** add the following Knowledge, Skills and Abilities (KSAs) in Section 2, Part 1 (Governing Body) of the Policy Manual.

In addition to the KSAs for Board members, the Treasurer should have the following:

The Treasurer should have the appropriate financial background to have a thorough knowledge and understanding of the organization’s financial reports and important financial ratios.

The Treasurer should have experience guiding resource distribution/aligning resources with strategic or operational plans (depending on the type of organization) and organizational bylaws.

The Treasurer should have the ability to keep the board apprised of key financial events, trends, and concerns, and his/her assessments of the organization’s fiscal health.

The Treasurer acts as a “financial liaison” and should be able to translate financial concepts and information for board members who do not have financial backgrounds or substantial financial experience.

The Treasurer should be able to understand applicable laws, which may include laws related to earned income, unrelated business income tax, appropriate expenditures, and prudent investments.

Desirable knowledge/experience includes overseeing audits, investment portfolios, and fund-raising campaigns.

**Motion passed.**

#### **4.4 DPHMD Name Change Request Motion**

**MOTION:** Mikki Garcia moved to approve the request of CEC's The Division for Physical, Health and Multiple Disabilities of the Council for Exceptional Children to change its name to Complex and Chronic Conditions: The Division for Physical, Health and Multiple Disabilities of the Council for Exceptional Children (to be abbreviated CCC). Rosalind Hall seconded.

**Motion passed.**

#### **2.0 Program Updates, cont.**

##### **2.2 Convention**

Carol Serrano, Director of Conventions and Meeting, provided the following information regarding CEC 2020 in Portland, OR, Feb. 5-8:

General Session Speakers:

- Opening: Sady Paulson and Mark Coppin, Apple Distinguished Educators
- Second: Randy Sprick, Director of Safe & Civil Schools will present learning to love dealing with challenging behavior and bringing joy to your classroom.
- Third: Yes I Can Awards Ceremony

Program Highlights:

- 517 sessions (panels, demos, multiple presentations, Q&A)
- 348 poster sessions
- Program Chair Featured Sessions
- Division Showcase Sessions
- Expo Showcase Sessions
- Technology Playground
- 9 full day and 14 half- day workshops.

Technology Playground

The first CEC Technology Playground, being developed in collaboration with the Division for Innovations in Special Education Technology, will feature three types of programming:

- The Vendor Sandbox, a creative space where attendees can interact with vendors who share current technology that supports students with special needs. Each session is 60-minutes.
- The Educator Experience, led by selected educators who will share how they use technology in their educational setting and the subsequent benefits experienced by students with disabilities. These 15- minute presentations will highlight how technology is implemented in their school district or university.
- The Student Spotlight, featuring K-12 students, provides an authentic audience with which to share their use of assistive and instructional technologies to access their education.

##### **2.3 Membership, Marketing and Communications**

Judy Harrison, Director of Membership, Marketing and Communications, provided the following updates.

## Membership:

- Membership numbers are stronger than in nearly two years
- October close 20356 – reflecting those who expired in Sept. and haven't renewed
- 73% retention in October; 1% more than September
- 14% increase over year
- Total division 17773 at end of October; 17790 at the end of Oct 2018

## Marketing:

- Direct mail to 50,000 lapsed, similar groups, purchased lists, ad roll (20-45 new members / wk)
- Units/Divisions do membership drives at conferences; division win-back campaigns (however, not much interest and follow thru because of what divisions need to do).
- Two reminders following lapse.
- State Initiatives: – get from notes. VA, IN, AZ
  - Virginia is now bringing in a second cohort and extending the first for an additional year.
  - CEC is in communication with other states:
    - MI CEC Board wants to discuss purchasing some memberships for new teachers.
    - Oregon is interested in purchasing a similar package for new supervisors because they do not have the funds for all new teachers.
- The move of the Leadership Institute from summer to the Convention will be discussed at meetings with units/divisions at CEC 2020 for implementation in 2021.

## Communications:

- CEC is increasing its social media activity to grow its brand and, hopefully, lead to conversion.
- There has been a marked increase in member engagement via social media.

## 2.4 Education and Professional Standards

Director of Education and Standards, Jennifer Bullock, provided the following information:

- There were four paid webinars in 2019, all of which met or surpassed revenue goals.
- Free webinars also outperformed last year. They were on the State of the Profession and one joint with NCSER (totally free) to promote research to practice. CEC will be exploring a partnership and revenue generating opportunities for the future.
- We will be finalizing the HLP Institute Training Program with D.C. Public Charter Schools and are in discussion with them about a new cohort and a second year for the first cohort.
- A concept paper was submitted per request by the Gates Foundation for an HLP Institute.
- An update to the Life Centered Education curriculum will be beginning soon with a committee of transition subject matter experts. An RFP for the hosting platform will be issued.
- The standards development process is on track, if not ahead of schedule.
- There are changes happening in the accreditation landscape, and CEC is tracking those to identify future opportunities.

## 2.5 Publications

Interim Publications Manager, Al Rickard, provided the following information:

- TEACHING Exceptional Children (TEC) has been redesigned to increase branding between TEC & CEC.

- CEC content has been enhanced, with a special feature on the State of the Special Education report as a first.
- There is more color and new feature formats, including columns by volunteer leaders.
- 2019 sales are up 25% over 2018
- Two Months at \$97,000+, with more revenue on fewer orders, with statewide agreements and school district bulk orders

## **5.0 Committees and Workgroups**

### **5.1 Leadership Development Committee (LDC)**

#### **5.1.1 Quarterly Report**

LDC Chair Mikki Garcia shared highlights from the LDC’s Quarterly Report:

- The committee had a successful meeting in July which focused on advancing work on the leadership development program part of our work. Progress is being made in this area and the committee will be looking at doing something different at the leadership conference this year.
- The LDC is developing a session and plans for networking activities at the convention
- The application for the LDC was revised to remove barriers for school-based personnel and also incorporates some new elements to try to get at soft skill (e.g., a video response). Additionally, there will be a two-step slating process with applicants who make it through the first round being required to go through a short interview.
- This application will serve as a test for things we want to include in the BOD application.
- Developed Knowledge, Skills and Abilities (KSAs) for board, with input from a board “workgroup,” and for the treasurer, with input from the Finance and Audit Standing Committee.
- Narrowing the pool of candidates for slating was challenging because of so many qualified applicants.
- The LDC is discussing ideas for a session at the Leadership Institute.
- Three individuals were slated for the position of treasurer. For personal reasons, one had to drop out. Had there been only two candidates, the LDC would have had to find another candidate within a short period of time in order to comply with Bylaws Article V. Board of Directors, Section 3. Selection of Members of the Board of Directors, Subsections b. and c., which state that the President Elect and Treasurer will be appointed by simple majority of the board from a slate of at least two candidates developed and presented by the LDC.
- The LDC continually assesses new things it is trying to make improvements in the future.

#### **5.1.2 LDC Chair Eligibility Criteria**

Having served on the committee, members of the LDC are equally qualified, if not more so, than members of the Board of Directors, by being familiar with responsibilities, operations, processes, etc., of the committee.

As well, as the size of the board decreases, it will be increasing difficult to fill the positions that currently require board experience (President Elect, Treasurer, and LDC Chair).

**MOTION:** Mitch Yell moved the motion to revise the eligibility criteria for the chair of the Leadership Development Committee as follows below. Laural Jackson seconded.

The LDC chair must ~~have experience as~~ have been a member of the Board of Directors or a member of the LDC for at least two years.

**Motion passed.**

### **5.1.3 Board Election Report**

LDC Chair Mikki Garcia reported that the participation rate was 2.9%.

Garcia further noted that, within the first 6 hours after the election opened, 36.4% of the total number of votes that would be received over a four-week period had been received. Likewise, 52% of the total number were received in the first 24 hours. This raises even more the concern that members are not familiarizing themselves with candidates and, therefore, not voting based on what is best for the board.

### **5.2 Professional Standards and Practice Committee Chair Appointment – Garfield**

**MOTION:** Tisa Aceves moved the motion to appoint Theresa Garfield to serve as chair of the Professional Standards and Practices Committee for a three-year term beginning January 1, 2020 and ending December 31, 2022. Dennis Cavitt seconded.

**Motion passed.**

### **5.3 Convention Program Co-Chair Term Extension - Bateman**

CEC would like to return to concurrent program co-chair appointments, which got off cycle following the 2016 convention, when then co-chair Doug Cheney announced his retirement, leaving the academic position vacant. Claudia Rinaldi was approved to fill the vacancy for a two-year term, with Laura Receveur, who was in her second year. This created staggered appointments, rather than concurrent appointments.

Current Co-Chair, David Bateman, is willing to extend his term by one year. He agrees that maintaining the two-year cycle, with a co-chair from academia and one from the practitioner ranks, provides the continuity needed to adequately understand the process, consider programmatic change, build relationships with PAC members, and potentially mentor teachers hesitant to submit proposals. This will be accomplished by including face-to-face sessions at the convention and/or by webinar.

Additionally, extension will allow time to solicit a Call for Program Co-Chairs for 2022 and 2023 with enough time for the new Co-Chairs to shadow the current team.

**MOTION:** Mitch Yell moved the motion to extend the term of David Bateman through the CEC 2021 Convention & Expo with a term expiration May 31, 2021.

**Motion passed.**

### **Sunday, Nov. 17 @ 8:30**

#### **1.1 Call to Order**

President Mary Lynn Boscardin called to order the regular meeting of the Council for Exceptional Children Board of Directors at 8:30 a.m.

## **1.2 Record of Attendance; Determination of Quorum**

Interim Executive Director Craig Evans called the roll. A quorum of the following Directors was present:

Mary Lynn Boscardin, President  
Jennifer Lesh, President Elect  
Mikki Garcia, Past President  
Jim McCormick, Treasurer  
Tisa Aceves  
Linda Balon-Smith  
Julie Bost  
Dennis Cavitt  
Rafael CdeBaca  
Rosalind Hall  
Laural Jackson  
Danielle Kovach  
Diana Morales  
Charmion Rush  
Mitch Yell  
Paul Zinni

Not present: Barbara Hong

## **3.0 Officer Appointments, cont. (Executive Session)**

### **3.2 President Elect Interviews and Appointment**

The board went into executive session at 8:41 a.m.

**MOTION:** Linda Balon-Smith moved the motion to appoint Dennis Cavitt to the position of President Elect. Laural Jackson seconded.

**Motion passed.**

The board came out of executive session at 10:44 p.m.

## **6.0 New Business**

While there was no new business, some agenda items from Saturday that were not covered were addressed on Sunday.

## **7.0 For the Good of the Order and Adjournment**

Without objection, President Boscardin adjourned the board business meeting at 11:59 a.m.

